



# योजना तथा वास्तुकला विद्यालय, विजयवाड़ा School of Planning and Architecture, Vijayawada

An Institute of National Importance, Ministry of Education, Govt. of India

Sy.No. 4/4, ITI Road, Vijayawada – 520 008, Andhra Pradesh

Annexure II - Planning

## NO DUES FORM (for Completion of Studies)

(for UG, PG & PhD Students of Final Semester-to be submitted before the student leaves campus/hostel after completion of Programme )

Date: \_\_\_/\_\_\_/20\_\_\_

Name of the Student : \_\_\_\_\_  
Registration No : \_\_\_\_\_  
Course : B.Plan. / M.Plan (URP / EPM / TP) / Ph.D (Please tick)  
Semester : Odd / Even (Please tick)  
Academic Year : 20\_\_\_ - \_\_\_

Certified that the student named above has returned the materials and paid all the school dues in respect of:

S. No.	Particulars	Name of the in-Charge	Signature with Date
1	Library	Dr. Y.S. Rao	
2	Hostel	Dr. Y.S. Rao	
3	Mess	Ar. Deepak Kumar	
4	Accounts (School Fees due)	Accounts Section	
5	Disciplinary Committee	Dr. Amitava Sarkar	
6	Sports/Musical Instruments	Dr. Y.S. Rao / Mr. P. Santhosh Kumar / Mr. Sai Diwakar Naik	
7	Environmental Lab	Ms. Ekta	
8	GIS Lab	Mr.Abhishek A./ Mr. K M Govindan	
9	Transportation Lab	Ms. Naina Gupta	
10	Central Computer Lab	Dr. Kranti Kumar M / Mr. K M Govindan	
11	Thesis (Soft, Hard copy & Similarity Index)	Respective Thesis Coordinator(s)	

- Instructions:** 1. The student is required to submit the duly filled 'No Dues' form to their respective Head's of the Department before leaving the campus/hostel.  
2. The results of a student and final Semester marksheet & Provisional Certificate of Degree may be withheld if the duly filled and signed 'No Dues Form' is not submitted. (Refer A.O. 6.17(UG) and AO.6.16(PG&PhD).  
3. If you are not engaged with any of the above Lab, mention N.A.

(Signature of the Student)

Head, Dept. of Planning

